

Watling Gardens TMO Board Minutes from 27th May 2015

Present

Kieran Bradley (KB)	Chair
Saquiba Mahmood (SM)	Member
Paula Mackmurdie (PM)	Member
Geraldine Keady	Member
Ryan Dolan	Member
Claudia Perez (CP)	Member
Peter McCauley (PMc)	Treasurer
Jeanette Ahearne (JA)	Co-opted
Pauline Fell (PF)	Co-opted
Paul Anderson (PA)	Manager and Minutes
Mr Tariq (tenant of 26 WG also attended as on observer)	

ITEM	DESCRIPTION	ACTION
1.	<u>Welcome</u> KB welcomed all to the meeting	
2.	<u>Apologies</u> Stuart, Zara	
3.	<u>Declaration of Interest</u> None	
4.	<u>Matters Arising</u> <ul style="list-style-type: none"> • The emergency phone line to the lifts in 57/96 WG is now repaired • PA raised issue of poor communication with BHP at the Liaison Meeting of 30th April. Acknowledged by BHP 	
5.	<u>Treasurers Report</u> April reports were not ready- deferred until the next meeting	
6.	<u>Managers Report</u> <ul style="list-style-type: none"> • The monitoring and liaison report with BHP was circulated. PA stated that the TMO were meeting all performance targets. No queries were raised. • PA to attend one day seminar on Universal Credit at end of June • CCTV: The estate CCTV is in need of some repairs. The lift cameras in 13/56 WG need rewiring which could be a costly job. A new camera is needed under the garages as the motor is burnt out. Some other smaller jobs also needed. Last years maintenance cost was under £100. PA said could be an up to £2k bill. PA to obtain 	PA

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	<p>quote</p> <ul style="list-style-type: none"> • Estate Safety and Security: the bin locking has started with only a few teething problems. At the Open Meeting it was agreed to set up a Neighbourhood Watch with PM coordinating. PA to buy torches, high vis Jackets, ID badges etc <p>A query from the Open meeting: what is the cost of installing video entry phones in each property?</p>	<p>PM &PA</p> <p>PA</p>
6A	<p><u>ECO Grant</u></p> <p>A meeting was held with BHP on 12th May attended by RD,KB,PA and Alan Milner. There is not much further to report as no contracts have yet been signed. BHP said they will prepare a report on the proposed scope of works.</p> <p>PM said she would like to see a copy of the original contract between BG and BHP. PA will try to get hold of a copy</p>	<p>PA</p>
7.	<p><u>Broadband in the Community Room</u></p> <p>PA has applied for a Government Grant Voucher for a free broadband installation into the community room. This would enable the TMO to assist residents in online benefit applications particularly for the Universal Credit introduction. It could also be used for computer classes etc. Voucher still to be confirmed</p> <p>The TMO will need to sign a 12 month broadband contract for a total cost of £400. Agreed by the Board</p>	
8.	<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> • Board agreed a £250 budget for a childrens entertainer and party at the end of June. CP to run events on day and organised party food. PA to advertise to residents • Board agreed to hold a day trip to Bournemouth in August on 1st or 2nd Saturday. Cost likely to be £600 plus region. PA and CP to agree on ticket costings so that TMO costs are minimised. • PM made brief report on a recent Leaseholder Meeting and said that a number had agreed to participate in Neighbourhood Watch 	<p>PA,CP</p>
10.	<p><u>Date of Next Meeting</u></p> <p>TBC</p>	