

WATLING GARDENS TMO
BOARD MEETING
Wednesday 3rd February 2021
6.30 pm

Minutes

Location: [On-Line Meeting](#)
 Present: Rondell Benjamin, Kieran Bradley, Sacha Clarke, Anne Faherty, Geraldine Keady, Peter McCauley, Alex Perez, Vincent Shailer (Chairman)
 Apologies: Judith Gayle.
 Guest(s):
 Chaired by: Vincent Shailer (Chairman)
 Recorded by: Peter McCauley

1	The Chairman opened the meeting and welcomed all attendees	
2	Declaration of Interests: There were no Conflict of Interest declared by any member	
3	Minutes of the last Board Meeting: No hard copies available, carried over to next month.	
4	Items of Business: Vice Chairman vacancy. (possible candidate to be approached) Removal of vehicle from secured parking area. This has been done. Parking Enforcement Companies – on going. Fly Tipping on estate - Another flyer on the matter to be distributed to residents. Staffing issues regarding monitoring of CCTV – Daily delegation of responsibility to attending office staff member whilst estate manage is on holiday – Repairs Officer and delegating of duties/tasks.	
5	Chairman’s Report: There has been an increase of resident’s leaving items outside of their flats, on the communal area landings, which is in contravention of Regulatory Reform of the Fire Safety Order. Relevant residents to be issued a notification letter. Some confusion has arisen about the status of a staff member. (Chairman to pursue issue)	
6	Treasure’s Report: A report was given, comparing the December 2020 financial report and the December 2019 financial report. As expected, during the Covid crisis and the ‘Lockdowns’ over the financial year, the TMO has spent less than budgeted for, and for the same reasons the TMO Income is also less than has been budgeted for.	
7	Any Other Business: Numbers of people to be allowed in the lifts at one time during ‘lockdown’?	
8	Next Meeting Date: – Wednesday 3 rd March 2021 at 6:30pm (on-line)	

Motion

That these minutes be accepted as a true record of the meeting.

Mover.....

Secunder.....

Date.....